



LOCAL
TOUCH

LOCAL TOUCH MODULES

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TERM FOUR 2020 JUNIOR ENTRY INFORMATION

Welcome to the Local Touch Junior Modules. Don't hesitate to call if you're unsure about anything. Please note the following:

- Bernie McCallion is the Module Manager. Angie Lee and Sara Prendergast are swapping roles this year, with Sara as the Module Administrator and Angie assisting with draws and registrations.
- This Module is affiliated to Touch North Harbour & Touch New Zealand.
- In this pack is all relevant information pertaining to our competitions (also found on our website).
- Team entries are completed online.

Important Notes:

- Due to Covid-19 and the summer season being pushed out, **we will be offering two separate competitions – 6 weeks in Term 4 and then 5 weeks in Term 1.** This Entry Pack is for Term 4 2020 only. A separate pack will come out later in the year for Term 1 2021. Please note that as some schools have indicated they will not participate in Term 1, numbers will be smaller, therefore we will only be running one Module on Monday afternoons in Term 1 2021.
- Players may play in only one team (boys/girls or mixed). This has always been in our Rules & Regulations. We have a large number of teams and our draw is usually at capacity, therefore adjusting draws to cater for children in more than one team unfortunately cannot be achieved.
- Venues cannot be confirmed until the Council allocate all bookings. Local Touch have applied for: Sunnynook Park or Ashley Reserve for Mondays, Mairangi Bay Park for Tuesdays, and Sunnynook Park or Becroft Park for Thursdays. Venues will be known by late September.
- Please note we only deal with 1-2 persons in charge Touch per school. It is their responsibility to distribute correspondence to their Team Managers. If we are contacted by managers, or parents, we will refer them back to your Pi/C Touch. This is to ensure parents/teams/schools are all receiving the same message, and that schools are aware of any issues.
- Please ensure you check with your school NOW for any camps and graduation dates, and note these on the online Provisional Entry Form. In previous years, we've had schools inform us of these dates during the season – this is not acceptable, as it causes a lot of stress and disruption to draws that can be avoided with a little forethought.

TERM FOUR ENTRIES, PLAYER REGISTRATIONS & PAYMENT

Provisional Entries and \$100 deposit per team required by **18 September**
Confirmation of Entries and \$200 balance per team required by **16 October**
Team Player Lists required by first game: **2, 3, 5 November**



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TERM FOUR 2020 COMPETITION INFORMATION

THE COMPETITION

- There are two Local Touch Junior Modules – Monday/Tuesday afternoon and Thursday afternoon.
 - This season there will be two Local Touch Junior Competitions within each Module – Term 4 2020 and Term 1 2021. (A separate Entry Pack will come out later in the year for Term 1.)
 - Divisions are:
 - Mondays: Year 3&4: Mixed, Boys, Girls
 - Mondays: Year 5&6: Mixed, Boys, Girls
 - Tuesdays: Year 1&2: Mixed, Boys, Girls*
 - Thursdays: Year 1&2: Mixed, Boys, Girls*
 - Thursdays: Year 3&4: Mixed, Boys, Girls
 - Thursdays: Year 5&6: Mixed, Boys, Girls
- *If not enough Year 1&2 Girls teams for a grade, they will be placed in Mixed grade.*
- Mixed teams must include a minimum of 3 girls on the field at all times (and a minimum of 4 girls registered).
 - All teams play right through until the last week, whether their grade has semi's and finals, or just a straight round robin.
 - The Year 1 & 2 Competition play on a half touch field.

VENUE

- Venues cannot be confirmed until the Council allocate all bookings. Local Touch have applied for:
 - **Mondays:** Sunnynook Park or Ashley Reserve (Long Bay)
 - **Tuesdays:** Mairangi Bay Park
 - **Thursdays:** Sunnynook Park or Becroft Park (Forrest Hill)
- Venues will be known by late September.
- Could we ask schools to please be patient and flexible when entering teams.

TIME OF GAMES

- Games are two 15 minute halves, with no half time break.
- On Mondays and Thursdays, game times are 3.45pm, 4.15pm, 4.45pm, 5.15pm, 5.45pm, 6.15pm.
- On Tuesdays, game times will likely be 3.45pm, 4.15pm, 4.45pm, 5.15pm.
- The Y1&2's (Thu) / Y3&4's (Mon) tend to play the earlier game times, and the Y5&6 the later times. But there are some overlaps, and often double-headers.

SEASON DATES

TERM FOUR 2020

It is a 6 week competition:

- First Round Games begin: Mon 2nd, Tue 3rd, Thu 5th November 2020
- Final Round Games: Mon 7th, Tue 8th, Thu 10th December 2020

TERM ONE 2021 – SEPARATE ENTRY PACK TO COME LATER IN THE YEAR

It is a 5-week competition.

- First Round Games begin: Mon 22nd February 2020
- Final Round Games: Mon 22nd March 2020

TEAM ENTRY PROCEDURE – TERM FOUR 2020

- ENTRIES TO BE DONE **ONLINE**; FEES TO BE **DIRECT CREDITED**.
- Your entry must be done using the form on the Local Touch website: www.localtouch.co.nz
- No verbal, emailed, or hard copy forms accepted.
- Provisional Entries: are due by **Friday 18th September**, along with your \$100 deposit per team. When you submit your online entry, you will be taken to an online Payment form. (see Finances section below).
- Confirmation of Entries and Team Details are due by **Friday 16th October**, along with your \$200 balance per team. This form will be available online once Provisional Entries have closed.
- Please refer to Rules and Regulations on guidelines for Non-School/Composite Teams.

PLAYER REGISTRATION

- We require registration of your players to be completed **ONLINE** via the Touch New Zealand registration system. We will not accept emailed or hard copies.
- The system is designed to reduce workload and duplication as much as possible for administrators/team managers, at Module, Province and National level.
- A link and instructions will be emailed out to team managers. This will be done in October.
- Team Managers will have the ability to add details of their team players themselves or email each player a unique link to update their own details.
- Teams must be registered in the online system **before** their first game.
- Please ensure you read the registration section of the Rules & Regulations regarding registering your team.

FINANCES

FEES INFORMATION

- Fees are at a reduced rate of **\$300.00** per team for Term 4 2020.
- A **\$100** deposit per team is due **with Term 4 provisional online entries by Friday 18th September**.
- The balance of **\$200.00** per team is due **with online confirmation of entries by Friday 16th October**.
- Teams withdrawn after they have entered, will not be refunded their entry fee.
- **Teams that haven't paid in full by the 16th October will not be included in the draw until payment is received.**

PAYMENT PROCEDURE

- After you have submitted your online entries please complete your bank transfer. (We do not accept cheques or cash. Please contact sara@localtouch.co.nz if your school has no online facilities).
- **JUNIOR Account: 12-3046-0417104-00**
- Please use Club Name, No.Teams x Ref (eg. 5 x JRdep) as your banking reference.
 - Junior: \$100 deposit (Ref: JRdep) with provisional entries (18th September)
 - Junior: \$200 balance (Ref: JRbal) with confirmation of entries (16th October)
- Or:
 - Junior: \$300 full fee (Ref: JRfull) with provisional entries (18th September)

DRAWS & RESULTS

- Season Draws, and weekly Results will be published on: www.localtouch.co.nz
- *Game Requests / Dates Unavailable:* Please note on your online Provisional Entry Form, any dates (& reasons) that your team/s will be unavailable to play. We will do our best to accommodate this when creating the draw, but there are no guarantees. Note: if these requests are made after the draws are complete, it is unlikely they will be accommodated, and the team will lose by default.
Please consult your school calendar for clashes with camps, prizegivings etc *before* submitting your entry. This will keep draw disruptions (including defaults) to a minimum.
- As well as the above request to consult your school calendar, to avoid defaults, please ensure you have enough players in your team to cover player injury/illness. Defaulting is unnecessary, causing disappointment and less games for opposition (in an already short season) and can skew the rankings.

REFEREES

- The Module will provide qualified referees where possible. These are mostly high school children who have completed their Touch Module Referee Course.
- Parents/Students interested in refereeing, can start with the beginners '**Touch Module Referee Course**' which is done online at www.touchnz.co.nz. The cost is \$10. Go to the 'Become a Referee' page; click on the '[Online Touch Module Referee Course](#)' link.
- To register as a Local Touch Referee, or to enquire about becoming a Touch Referee, please email sara@localtouch.co.nz and she will forward details to the Referee Coordinator.

COACHING

- Touch North Harbour run TNZ Induction and Level One Coaching Courses – for more information on these courses go to www.touchnorthharbour.co.nz.
- Local Touch also have a [Coaching Guide](#) available on the website to download.

PLAYER DEVELOPMENT

- As Local Touch are affiliated Modules (member of Touch North Harbour), our teams have access to Touch North Harbour player development opportunities. Please email development@touchnorthharbour.co.nz for further information.

RULES AND REGULATIONS

- A copy of the Rules & Regulations are enclosed in this pack, and are available on our website www.localtouch.co.nz.
- Please ensure you and ALL of your team are familiar with these Rules, and your supporters aware of at least the Code of Conduct.

FIRST AID

- Each team is responsible for their own first aid. The coach/manager should be aware of any special medical conditions of a player.

TOILETS

- Toilet facilities are available at both our venues.

TEAM RESOURCES

- Local Touch will be distributing to each team:
 - 10 x T.B.A. item for players
 - 6 x cones
 - 1 x ball
 - 1 x whistle
 - End of season Achievement Certificates (10 per team)
 - Weekly Player of the Day Certificates (9 – one per week)
 - Weekly Great Effort Certificates (9 – one per week)
- This will be distributed to schools prior to the season start, but only upon full payment of fees.

PRIZEGIVING

- Prizes are distributed to winners and runners up straight after their last game on **Monday 7th, Tuesday 8th & Thursday 10th December 2020**.
- Please note: we only provide 10 winners trophies per team, and 10 runners up medals per team.



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RULES & REGULATIONS

PLAYING RULES OF THE GAME

- The Touch New Zealand 8th Edition rules will apply unless otherwise stated.
- Year 3 & 4: Coaches may support the players on field for the first two weeks.
- Year 1 & 2: Coaches may support the players on field for the entire season. As Year 1&2 are learning the game, there are a couple of adjustments to the rules:
 - Defence cannot move until the dummy half has passed the ball.
 - The referees can allow a bit of flexibility with 'forward passes' and 'off the mark'.
 - Although not a hard and fast rule, coaches should show courtesy to the opposition to allow them to get organised and set up on defence.

REGISTRATION

- Teams are 6-a-side. Teams may register up to 14 players.
- Teams shall submit the names of players and other details **before the first round**. All teams must be registered online. A link for each team will be sent to School/Club Coordinators.
- Additional or replacement players must be registered with the Module Manager *before* they take the field.
- The penalty for a team being unregistered or playing unregistered players is forfeiture of all points scored in games in which the offence took place. The non-offending team will be awarded the game 5-0 or retain the points scored, whichever is the greater.
- Players may play in only one team (boys/girls or mixed). In cases of non-compliance, the penalty will be as for playing unregistered players (above).
- Players may not play for any other team than the one they are registered for. Team Managers must ensure they register enough players to cover illness/injury.
- Teams that qualify for Finals must use the same players that played in the weekly competition.
- Players must play five round robin games for their team, to be eligible to participate in finals *for their team*.

COMPOSITE TEAM GUIDELINES

- A composite team is one composed of players from two or more schools.
- Acceptable purposes for composite teams are:
 - To encourage schools who only have a few players, to combine with another school so all players have access to playing Touch.
 - For students whose school(s) do not participate in a Touch Module.
- Composite teams are NOT for the purposes of developing 'super teams' or training opportunities for representative teams.
- These guidelines have been created to ensure:
 - Local Touch maintains a level playing field for our school teams, by discouraging the formation of 'super teams' through "*loading*" a team with elite players.
 - Schools are protected from being stripped of students that could otherwise be playing for their school.
- Local Touch is first and foremost about children's participation and fun playing the sport of Touch. We are happy to allow composite teams to ensure children get this opportunity.

POINTS SYSTEM

- Points to be awarded:
 - 3 = win
 - 2 = draw
 - 1 = loss
 - 0 = default (win by default = 5-0 win, loss by default = 0-5 loss)
- In the weekly competition, draws count.

- If at the end of the qualifying round two teams have equal points, the team who beat the other will be placed ahead. If still undecided, the points scored for will be divided by the points scored against and the team with the highest points differential will be placed ahead.

DURATION OF GAME

- Games shall be **15-minute** halves with **no** half time break.

VENUE

- It is the Module Manager's responsibility to ensure the field dimensions are as *close to* the Touch NZ rules as possible and are coned each week.
- Keep off fields when closed and note that **no** training is permitted pre-season. Any team caught training on Local Touch Module fields will be withdrawn from the module. The fields have work done on them during September and October by the Council, and if used during this time, will jeopardize the future of this Module.
- The Year 1 & 2 Grade will play on a half touch field.

UNIFORM

- All players must wear identical shirts, preferably school shirts (numbers optional).
- No player is to play in bare feet.
- Rugby/soccer/touch boots are fine as long as they have moulded sprigs, no metal.

DEFAULTS

- Defaults must be registered with the Module Administrator by 12.00 noon on the day of play.
- The Module Administrator will then be responsible to inform the opposition.
- If no notification is received from a defaulting team, they will be given a warning. If non-notification occurs a second time that teams place in the competition will be jeopardized.
- Please note: "A team will be considered to be in default should they not field a team within the first ten minute period of the game. For every two minutes that a team is late, then one touchdown will be awarded against that team to a maximum of five touchdowns."

CANCELLATIONS

- Cancellations will be broadcast by 2.30pm:
 - Via the Local Touch website (on the News feed)
 - Via the Local Touch 'person in charge of touch' email database
 - Via the Local Touch Facebook page
- If we are forced to cancel, that night's game will not be replayed. Always follow the draw dates.

REFEREEING

- The referee is the sole judge on matters of fact and is required to adjudicate on the rules of the game during play.
- Instances of players commenting on refereeing decisions, to the referee, during the game will not be tolerated.
- We seek the team managers' co-operation in ensuring that referees are shown every courtesy in their demanding job.

DISCIPLINE & PLAYER MISCONDUCT

- Violence will not be tolerated in any form from any player, coach, referee or spectator. The fore mentioned must all abide by the Touch North Harbour Code of Conduct (please find attached).
- All teams are held responsible for the behaviour of their supporters.
- An automatic two week suspension will be placed on any player who is ordered off the field by a referee.
- Please refer to Rule 18 of the Touch New Zealand 8th Edition Rule Book.

PROTESTS

- The only protests accepted shall be ones involving a violation of playing rules or the use of an ineligible or unregistered player.
- A protest that involves referee's judgments shall not be accepted.
- Protests must be submitted to the Module Manager within 30 minutes of the completion of the game.
- Protests are to be made on the official forms as supplied by the Module Manager. A fee of \$10.00 is to accompany the protest.
- Appeals are to be made on the official forms as supplied by the Module Manager. A fee of \$20.00 is to accompany the appeal.
- The above mentioned fees will be returned if the protest/appeal is valid and accepted.



CODE OF CONDUCT

Code for Players & Team Officials

1. Play the game for enjoyment.
2. Play by the Laws of the Game.
3. Never argue with the referee. Let your captain ask any relevant questions.
4. Play with control. Do not lose your temper.
5. Play for yourself and your team – your team's performance will benefit and so will your own.
6. Be a 'good sport'. Applaud all good play whether by your team mates or by your opponent/s.
7. Respect your opponents. Treat all players, as you would like to be treated.
8. Co-operate with team officials, your team-mates and your opponents.
9. At the final whistle applaud and thank your opponents and the referee for the match.
10. Play hard but fairly, never set out to injure your opponent/s.
11. Win with humility – lose with dignity.

Code for Spectators

1. Do not use profane language or harass referees, players or coaches.
2. Remember, you are there to encourage and support your own team not to denigrate or to abuse the opposition in any way.
3. Applaud good play by the opposition as well as good play by your own team.
4. Show respect for your team's opponents. Without them there would not be a match.
5. Condemn the use of violence in all forms at every opportunity.
6. Verbal abuse of players or referees cannot be accepted in any shape or form. Players or referees are not fair targets for rude behaviour.
7. Encourage players to play by the Laws of the Game.

Non-Compliance

- Harassment and profane language on and off the field will not be tolerated. If you cannot abide by the Code, think twice about playing at this Module. The majority come to play touch and enjoy their social time with their friends and family. We will not have children having to watch bad behaviour and listen to profane language.
- One warning will be given to any person not obeying this Code of Conduct. A repeat offence will result in expulsion from this Module.